

**AGENDA
REGULAR SESSION
HIGHLAND CITY COUNCIL
HIGHLAND CITY HALL
1115 BROADWAY
MONDAY, MARCH 3, 2025
6:30 PM**

NOTE: This is an in person meeting. However, anyone wishing to monitor the meeting via phone may do so by following the instructions on page 3 of this agenda.

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

MINUTES:

- A. **MOTION** – Approve Minutes of February 18, 2025 Regular Session (attached)
- B. **MOTION** – Approve Minutes of February 18, 2025 Executive Session (attached)

MAYORAL RECOGNITION:

Mayor Hemann will recognize the Highland Middle School Dance Team, which competed at the IDTA State Championships on Saturday, February 15th. The Dance Team came away with a State Championship in Jazz and a second place finish in Lyrical. The coaches and a couple of the girls will be recognized later this month on the popular local sports podcast, The Metro East Sports Podcast hosted by Dave Lipe. The girls have put in a lot of time this year and it has shown with their numerous 1st place trophies won this season, capped off by winning the State Championship. The Dance Team has not been beaten all year in the Jazz Division. The girls are coached by Elaine Baer and Tegan Beard.

Mayor Hemann will recognize the Highland Middle School Cheerleading Team, which completed a successful season by winning numerous 1st place finishes this season in invitationals, finishing in 6th place at the ICCA State Championships and capping off the season with a 3rd place finish at the IESA State Championship placing the highest of any school in our 15 team conference and area. The girls put in a ton of effort into their season and it showed with their finish to the season. The girls are coached by Chelsey Kantner and Bailey Wells.

PROCLAMATION:

Mayor Hemann will read a document proclaiming the week of March 9-15, 2025 as Girl Scout Week.

PUBLIC FORUM:

- A. Citizens' Requests and Comments:
 - 1. Lisa Sauer State Farm Agency – 2025 Easter Egg Hunt – Special Event Application – Lisa Sauer, Representative (attached)

<p>Anyone wishing to address the Council on any subject may do so at this time. Please come forward to the podium and state your name. Per Ordinance No. 3299, please limit your comments to 4 minutes or less.</p>
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B. Requests of Council:

C. Staff Reports:

Continued

NEW BUSINESS:

- A. **MOTION** – Bill #25-25/RESOLUTION Authorizing Allocation of Hotel / Motel Tax Funding
(2025 Requests – Various) (attached)
- B. **MOTION** – Bill #25-26/ORDINANCE Amending Chapter 22 – Cemeteries, Article I – General,
Section 22-1 – Fees and Assessments of the Highland Municipal Code
(attached)

REPORTS:

- A. **MOTION** – Accepting Expenditures Reports #1285 for Feb. 15, 2025 through Feb. 28, 2025 (attached)

EXECUTIVE SESSION:

The City Council may conduct an Executive Session pursuant to the Illinois Open Meetings Act, only after citing exemptions allowing such meeting.

ADJOURNMENT:

Continued



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Jackie Heimbürger, ADA Coordinator, by 9:00 AM on Monday, March 3, 2025.

BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

Directions for Public Monitoring of Highland City Council Meetings:

The City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

618-882-5625

Once connected, you will be prompted to enter a conference ID number.

Conference ID #: 867900

This will allow a member of the public to hear the city council meeting.

Note: This is for audio monitoring of the meeting, only. Anyone dialing in will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to lhediger@highlandil.gov or, by using the citizens' portal on the city's website found here: https://www.highlandil.gov/citizen_request_center_app/index.php.

Any comments received prior to 3:00 PM on the day of the meeting, will be read into the record.

State Farm



February 19, 2025

To Mayor Kevin Hemann
& the Highland City Council

Dear Mr. Mayor and Highland City Council,

Lisa Sauer State Farm would like permission to use the downtown square for the annual Easter Egg Hunt to be held on Saturday, April 12, 2025

If inclement weather, we would like permission to move the event indoors to the Weinheimer Community Center.

Our staff will be distributing eggs and finalizing the event as it has been done in the past.

We are happy to continue this long-time event for the children, parents, and businesses of Highland and surrounding area.

Thank you so much for your time and consideration in this matter.

Gay Bentlage

Lisa Sauer State Farm

2670 Plaza Dr.

Highland, IL 62249

CITY OF HIGHLAND



SPECIAL EVENT APPLICATION

Authorized under City Ordinance Sec. 64-3-1

PURPOSE: The City of Highland supports various community activities and festivals throughout the year. Establishing public safety and coordinating needs between the events and the city are the overall goals of this process. It is the responsibility of the specific event Sponsors to obtain, complete, and follow through the application process for city approval.

DEFINITIONS and FEES:

Special event: A "Special Event" is defined as: (1) any event, race, gathering, demonstration, or service; (2) that occurs partially or completely within the jurisdiction of the City of Highland; (3) is expected to draw crowds in excess of one hundred fifty (150) attendees; and (4) is expected to or could disrupt normal daily functions within the City of Highland including but not limited to traffic congestion and excess noise; or could create a public health/safety concern without proper precautions or prior planning. Specific examples would include (but are not limited to): The Kirchenfest, Schweizerfest, 5K runs, parades, Art in the Park, Fourth of July Festivities, Madison County Fair, etc. The City Manager will make the final determination as to whether an event qualifies. This will be based upon the totality of the circumstances presented.

Ongoing Event: An "Ongoing Event" is defined as any event that occurs partially or completely within the jurisdiction of the City of Highland consecutively for a period of time that exceeds more than two times monthly. Specific examples would include (but are not limited to): automobile races, re-occurring sporting events not affiliated with HUSD5, weekly music festivals, and other weekly reoccurring events). The City Manager will make the final determination as to whether an event qualifies. This will be based on the totality of the circumstances presented and will require approval depending on requests of individual departments by their Directors.

Highland Public Safety Fees for Special Events:

Police Department: The Highland Police Department will be paid at a rate of \$50.00 per officer per race event (runs or bicycle) when required for traffic control. The Highland Police Department will be paid at a rate of \$100.00 per officer per day, per event when officers are requested outside of the normal day-to-day operation.

Emergency Medical Services Department: No additional fees for Special Events unless organizers require service outside of the normal day-to-day operation.

Fire Department:

No additional fees for Special Events unless organizers require service outside of the normal day-to-day operation.

Highland Public Safety Fees for On-Going Events:

Police Department: The Highland Police Department will be reimbursed at a rate of 1 ½ times the rate of the officer working the ongoing event. Scheduling will be arranged and agreed upon by the organizer, the Chief of Police or his/her designee.

Emergency Medical Services Department:

The Highland Emergency Medical Services Department will be paid at a rate of \$75.00 per half hour when requested for an ongoing event. Scheduling will be arranged and agreed upon by the organizer and the EMS Chief or his/her designee. The following are details of provided additional service:

- Two crew members to provide medical services throughout the event.
- Fuel charges consistent with leaded mile rate.
- Medical supplies used during the event
- Wear and tear on the truck for idle state

Trucks must remain in an idle state throughout the course of the event for patient comfort and to maintain moderate temperatures for medications and I.V. fluids. Scheduling will be arranged and agreed upon by the organizer and the Emergency Services Chief or his/her designee.

Fire Department:

The Highland Fire Department will be reimbursed at a rate of \$21.00 per firefighter per hour working the ongoing event. Scheduling will be arranged and agreed upon by the organizer and the Fire Chief or his/her designee.

PROCEDURE:

1. All Requests will be directed to Highland City Hall, to the attention of the Director of Support Services.
2. Applications will be available at Highland City Hall, Monday-Friday, 8:00 am to 5:00 pm or online through the City's web site.
3. Applications will be completed by the Event Sponsor and submitted at least 60 days prior to the event. The application must be signed by the Event Sponsor Responsible Party. Incomplete applications will not be accepted. If an application is accepted and later determined to be incomplete, the applicant will be notified by the Director of Support Services. Failure to provide information will result in denial of application.
4. The Director of Support Services will forward the application to all city departments that have responsibilities relating to the event. If necessary, a committee meeting involving the event Sponsor and city stakeholders may take place to clarify questions, determine specific needs, and address concerns.
5. The event Sponsor is required to obtain final approval for the special event from the City Manager. The City Council may announce the special event to the public at a scheduled Council meeting.

Name of Event: Easter Egg Hunt

Description of Event: Easter Egg Hunt on Downtown Square

Sponsoring Organization/Individual: Lisa Sauer State Farm Insurance Agency

Email: gay@lisasauer.com or olivia@lisasauer.com

Date(s) of Set-up: 12 noon ~~March 23, 2024~~ April 12, 2025

Event Date(s) / Times: Saturday, ~~March 23, 2024~~ 2-3:30 p.m.

Date(s) of Tear-down: Saturday, March 20, 2024 after event ends

Expected Attendance: 300

Alcohol License Required: _____ Yes ☒ No

If yes, application submitted: _____ Yes _____ No

Sound Amplification System utilized: x Yes No (*Only available for the Square*)

If yes, hours of operation: 1-3 p.m. - ~~March 23, 2024~~ April 12, 2025

Funding request of the Council: _____ Yes ☒ No

Amount requested: \$ _____

Purpose for Funding: _____

Street Dept: Signage, Barricades, Street Closures (Specify): none

Electric Dept: Electrical Service, Lighting (Specify):

none

Public Safety: If anything needed in addition to below (Specify):

patrol at the event if available - crowd may be walking around square streets

HCS Services: Wi-Fi or other technological needs (Specify):

none

Other City Services: Restrooms, City Officials, Refuse Dumpsters-Charges Apply (Specify):
restrooms please

Signs: Per the City of Highland's Municipal Code, signs are disallowed on public right-of-way. If you wish to display signs on right-of-way, please indicate the requested location of signs: none

If approval is granted, signs must not be displayed within roundabouts or within any area that is difficult for vehicles to see around and creates a traffic safety issue. All signs within right-of-way must be displayed no more than two weeks prior to the event unless specifically requested and removed within two days after the event.

Specify Special Event or Ongoing Event (as defined above) Easter Egg Hunt

Specify Route Option # _____ (listed on attached Maps)

Route must be approved by Public Safety director before application can be brought to council for approval.

Check the boxes below for what Services apply and number of each service needed
(See Page 1 & 2 and Race Option/Maps provided for more information)

- ☐ **Police** – Number of officers needed for Event at your discretion
- ☐ **EMS** – Number of Emergency Medics needed for Event _____
- ☐ **Fire** – Number of Firefighters needed for Event _____

Application Checklist (Attachments):

- ☐ Council Meeting Scheduled for approval
- ☒ Certificate of Insurance: (Must attached for approval)
 - o Must be General liability
 - o \$1 Million per occurrence/\$2 million aggregate
 - o City named as "additional insured" If Event is on city property.
- ☐ Site Plan Rendering
- ☐ Evacuation Plan
- ☐ Fire Plan
- ☐ Parking Plan

City Services Requested: – Please attach additional documents such as maps, flyers or any other detailed information.

Gay Bentlage

Event Sponsor/Responsible Party

2/19/25

Date

City Manager

Date




CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/19/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  Lisa Sauer 2670 Plaza Dr. Suite A Highland IL 62249	CONTACT NAME: Lisa Sauer PHONE (A/C, No, Ext): 618-654-7402 E-MAIL ADDRESS: lisa.sauer.ggve@statefarm.com INSURER(S) AFFORDING COVERAGE INSURER A: State Farm Fire and Casualty Company NAIC # 25143
INSURED Sauer, Melissa 13 RACHAEL CT TROY IL 622944010	INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

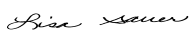
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
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	MED EXP (Any one person) \$ 5,000							
	PERSONAL & ADV INJURY \$ 1,000,000							
							GENERAL AGGREGATE \$ 2,000,000	
							PRODUCTS - COMP/OP AGG \$ 2,000,000	
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							AGGREGATE \$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> \$	
	E.L. EACH ACCIDENT \$							
	E.L. DISEASE - EA EMPLOYEE \$							
	E.L. DISEASE - POLICY LIMIT \$							

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Annual Easter Egg Hunt
April 12, 2025

CERTIFICATE HOLDER**CANCELLATION**

City of Highland 1115 Broadway Highland IL 62249	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  This form was system-generated on 02/19/2025
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City of Highland
1115 Broadway, PO Box 218
Highland, IL 62249

To: Honorable Mayor Hemann and City Council

From: Jackie Heimburger, Director of Support Services
Reanna Ohren, Director of Finance
Mallord Hubbard, Director of Economic Development

Date: February 25, 2025

Re: Hotel-Motel Tax Grant Allocations

We submit for the council's approval for the attached Hotel/Motel tax allocations for FY 25-26.

The applicants submitted their requests to staff and the applications were evaluated based on past requests and funding amounts; available funds based on historic HMT collections, availability of alternate funding sources and if an organization had more than one request.

This year we had a total requested amount of \$55,100 and staff is recommending the approval of \$45,600 in awards to the various organizations. Staff budgeted \$46,600 for HMT which leaves the council some discretionary funds for any requests that may come in throughout the year.

Budget Impact: By approving this recommendation the allocations will fall within the anticipated revenues for the FY 25-26 budget.

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING
ALLOCATION OF HOTEL / MOTEL TAX FUNDING
(2025 Requests - Various)**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has determined applicants for hotel / motel tax funding shall fill out an application to determine whether the funding request may be granted according to 65 ILCS 5/8-3-14, which reads, in pertinent part:

The amounts collected by any municipality pursuant to this Section shall be expended by the municipality solely to promote tourism and conventions within that municipality or otherwise to attract nonresident overnight visitors to the municipality

See 65 ILCS 5/8-3-14; and

WHEREAS, City has determined the various applicants have submitted “Hotel / Motel Tax Funding Applications,” a summary of which is attached hereto as **Exhibit A**; and

WHEREAS, City has determined the applicants have requested funds for tourism and/or conventions and/or overnight visitors to City, and the applicants’ requests for funds may be permitted pursuant to the spirit of 65 ILCS 5/8-3-14 (*See Exhibit A*); and

WHEREAS, the City Council finds that the City Manager should be authorized and directed, on behalf of the City of Highland, to execute whatever documents are necessary to allocate hotel / motel tax funds to the applicants pursuant to the “Hotel / Motel Tax Funding Applications Summary” (*See Exhibit A*).

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland, Illinois, as follows:

- Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.
- Section 2.* The “Hotel / Motel Tax Funding Applications Summary” (*See Exhibit A*) is approved.
- Section 3.* The City Manager is directed and authorized, on behalf of the City of Highland, to execute whatever documents are necessary to allocate hotel / motel funds to the applicants pursuant to the “Hotel / Motel Tax Funding Applications Summary” (*See Exhibit A*).

Section 4. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2025, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois

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			Council Approval	Amount Previously
Organization	Name of Event	Funding Requested	Amount	Approved
Jaycees	Schweizerfest	\$3,000.00	\$3,000.00	\$5,000.00
Highland Historical Society	Homestead Harvest Days	\$1,200.00	\$1,200.00	\$1,200.00
Amercian Legion and VFW	Memorial Day Parade/Ceremony	\$200.00	\$200.00	\$200.00
Highland Chamber of Commerce	Street Art Festival	\$3,000.00	\$3,000.00	\$3,500.00
Highland Chamber of Commerce	Local Dine Around	\$750.00	\$750.00	\$1,500.00
Highland Chamber of Commerce	Small Business Saturday	\$750.00	\$750.00	\$0.00
Highland Chamber of Commerce	Christmas Parade	\$500.00	\$500.00	\$1,500.00
Highland Fire Department	Fireman's Picnic	\$1,000.00	\$1,000.00	\$1,000.00
Highland Optimist Club	Optimist Shootout	\$4,500.00	\$4,500.00	\$4,500.00
Highland Fire Deparment Auxilary	Hydrants, Hoses & Heroes 5K	\$1,000.00	\$1,000.00	\$1,000.00
Leaps of Love Inc	LOL Race Weekend	\$2,200.00	\$2,200.00	\$2,000.00
Highland Racing LLC	Outlaws Late Model Race	\$5,000.00	\$5,000.00	\$6,000.00
Madison County Fair Association	Madison County Fair	\$12,000.00	\$9,000.00	\$10,000.00
The Olde Wicks Factory, LLC	Mutliple Events	\$10,000.00	\$3,500.00	\$0.00
City of Highland	Fireworks	\$10,000.00	\$10,000.00	\$10,000.00
Total		\$55,100.00	\$45,600.00	\$47,400.00

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 22 – CEMETERIES, ARTICLE I – GENERAL, SECTION 22-1 – FEES AND ASSESSMENTS OF THE HIGHLAND MUNICIPAL CODE

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has determined it necessary to update the City Code regarding Chapter 22 – Cemeteries, Article I – General, Section 22-1 Fees and Assessments; and

WHEREAS, Chapter 22 – Cemeteries, Article I – General, Section 22-1 – Fees and Assessments shall now state:

Sec. 22-1. Fees and assessments.

The following assessments and fees for the city cemetery are hereby established:

- (1) The purchase price of \$800.00 is established for each grave space purchased. Such sum upon receipt by the city shall be applied as follows: \$300.00 to city's cemetery land replacement fund, which is hereby established, and \$500.00 paid to the cemetery board of managers for deposit into the perpetual care trust fund.
- (2) The sum of \$800.00 shall be charged to open a grave on Monday through Friday, \$1,000.00 shall be charged to open a grave on Saturday and Sunday, and \$1,200.00 shall be charged to open a grave on holidays observed by the city, except as provided in subsection (4) of this section.
- (3) The sum of \$50.00 shall be charged per grave space as a transfer fee for transferring interment rights.
- (4) The sum of \$500.00 shall be charged Monday through Friday, the sum of \$600.00 shall be charged on Saturday and Sunday, and the sum of \$700.00 shall be charged on holidays observed by the city to open a grave space for the burial of (cremated remains), limbs, stillborns and children under two years of age.

WHEREAS, costs associated with operations and maintenance of the Highland City Cemetery, including but not limited to property value, labor, and equipment, have risen significantly since the fees were set by Ordinance No. 2905 on December 17, 2018 and amended on September 7, 2021;

WHEREAS, City has been informed by the Cemetery Board of Managers of the need to increase fees and assessments for the Highland City Cemetery (*See recommendation attached hereto as Exhibit A*);

WHEREAS, City has been informed by the Cemetery Board of Managers of comparable fees from local public cemeteries (*See comparison attached hereto as Exhibit B*);

WHEREAS, City has determined it is in the best interests of public health, safety, general welfare, and economic welfare to permit the Amendments to the City Code regarding Chapter 22 – Cemeteries, Article I – General, Section 22-1 Fees and Assessments; and

WHEREAS, the City Council finds that the City Manager and/or Mayor should be authorized and directed, on behalf of the City, to execute whatever documents are necessary to amend the City Code as stated herein.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Highland as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. Chapter 22 – Cemeteries, Article I – General, Section 22-1 Fees and Assessments shall be amended as stated herein.

Section 3. That this Ordinance shall be known as Ordinance No. _____ and shall be effective upon adoption with the implementation date of May 1, 2025.

This Ordinance adopted by the City Council of the City of Highland, Illinois and deposited and filed in the office of the City Clerk on the ____ day of _____, 2025, the vote taken by ayes and nays and entered upon the legislative records as follows:

AYES:

NOES:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois



HIGHLAND

PARKS & RECREATION... The *FUN* Theory!

To: Mayor Kevin Hemann, City Council, Chris Conrad, City Manager

From: Mark Rosen, Director of Parks & Recreation

Date: March 3, 2025

Subject: Highland City Cemetery Fee Increase

Recommendation

On behalf of the Highland Cemetery Board of Managers, I am recommending city council approval to increase fees at the Highland City Cemetery and be enacted on May 1, 2025.

Discussion


Attached is a spreadsheet comparing fees from local public cemeteries. Although there is no surprise that the cost of services has outpaced revenue, and because we have exhausted all measures to keep costs down, the Cemetery Board of Managers recommends the following fees:

Single Grave Purchase	Full Burial	Cremation
\$800	Mon-Fri. \$800	Mon.-Fri. \$500
	Sat.-Sun. \$1,000	Sat.-Sun. \$600
	Holidays \$1,200	Holidays \$700

With these recommendations the sum upon receipt shall be applied as follows: \$300.00 to the city's cemetery land replacement fund, and \$500 paid to the cemetery board of managers for deposit into the perpetual care trust fund. Additionally, the sum of \$50.00 shall be charged per grave space as a transfer fee for transferring interment rights.

Fiscal Impact

Based on 2024 numbers, a potential increase of revenue could be \$10,500.


Recommended By: Mark Rosen, Director of Parks & Recreation


Approved By: Chris Conrad, City Manager

CEMETERY INFORMATION

Highland City Cemetery Fees

O'Fallon

Cost of Purchase Grave Space	\$700.00	\$600
Full Burial		
Monday - Friday	\$800.00	\$500
Saturday/Sunday	\$1,100.00	\$700
Holidays	\$1,200.00	\$800
Cremation		
Monday - Friday	\$300.00	\$400
Saturday/Sunday	\$350.00	\$500
Holidays	\$500.00	\$600

Edwardsville

Cost of Purchase Grave Space	\$1,100.00	\$600
Full Burial		
Monday - Friday	\$1,400.00	\$500
Saturday/Sunday	\$1,500.00	\$700
Holidays	\$1,600.00	\$800
Cremation		
Monday - Friday	\$800.00	\$400
Saturday/Sunday	\$900.00	\$500
Holidays	\$1,100.00	\$600

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Cost of Purchase Grave Space	\$600.00	\$600
Full Burial		
Monday - Friday	\$700.00	\$500
Saturday/Sunday	\$900.00	\$700
Holidays	\$1,100.00	\$800

EXPENDITURE LISTING #1285
FROM 02/15/2025 TO 02/28/2025

City of Highland
1115 Broadway, PO Box 218
Highland IL 62249



CHECK NO	VENDOR NAME	INVOICE DESCRIPTION	DEPARTMENT	CHECK/PAYMENT DATE	GROSS AMOUNT
4,234	City Of Highland	JANUARY CENTRAL PURCHASING	001-00-000-00000-115700	2/21/2025	7.00
4,260	HIGHLAND'S TRU BUY	CENTRAL PURCHASING	001-00-000-00000-115700	2/21/2025	248.77
				TOTAL	255.77
4,314	THE MUNICIPAL CLERKS	MCI SPRING SEMINAR REGIS 04/09/25-04/11/25 HEDIGER	001-10-011-00000-524000	2/21/2025	75.00
4,336	Mastercard	JANUARY CREDIT CARD TRANSACTIONS CITY	001-10-011-00000-524000	2/21/2025	338.00
4,336	Mastercard	FEBRUARY CREDIT CARD TRANSACTIONS HEDIGER	001-10-011-00000-524000	2/21/2025	225.00
4,336	Mastercard	JANUARY CREDIT CARD TRANSACTIONS COMM SERV	001-10-011-00000-524000	2/21/2025	186.03
4,336	Mastercard	JANUARY CREDIT CARD TRANSACTIONS IMMING	001-10-011-00000-524000	2/21/2025	469.95
4,320	Verizon Wireless - S	VERIZON WIRELESS CHARGES	001-10-011-00000-531000	2/21/2025	391.02
4,214	Ameren Illinois	GAS SERVICE	001-10-011-00000-533000	2/21/2025	633.35
4,236	City Utilities	UTILITIES- 1115 BROADWAY	001-10-011-00000-533000	2/21/2025	937.98
4,242	DE LAGE LANDEN FINAN	COPIER USAGE/LEASE	001-10-011-00000-534000	2/21/2025	266.67
4,219	ARTHUR J LAGER MONUM	BRONZE PLAQUE - CITY HALL	001-10-011-00000-539000	2/21/2025	2,530.00
4,222	BARNETT PEST Solutio	MONTHLY COMMERCIAL PEST CONTROL	001-10-011-00000-539000	2/21/2025	20.00
4,222	BARNETT PEST Solutio	MONTHLY COMMERCIAL PEST CONTROL	001-10-011-00000-539000	2/21/2025	20.00
4,256	Highland Area Christ	JANUARY 2025 GOOD SAMARITAN	001-10-011-00000-539000	2/21/2025	186.41
4,295	Pro Alarm LLC	SERVICE CALL TO TROUBLESHOOT BACKUP BATTERIES	001-10-011-00000-539000	2/21/2025	335.00
4,295	Pro Alarm LLC	ANNUAL MONITORING FEE/LEASE AES LONG RANGE WIREL	001-10-011-00000-539000	2/21/2025	204.00
4,301	ROYAL PUBLISHING CO.	1/4 PAGE AD 2025 MARION CLASS 3A BOYS BASKETBALL	001-10-011-00000-539000	2/21/2025	295.00
4,301	ROYAL PUBLISHING CO.	1/4 PAGE AD 2025 RICHLAND COUNTY & TRIAD CLASS 3A	001-10-011-00000-539000	2/21/2025	295.00
4,315	THIRD MILLENNIUM ASS	UTILITY BILL RENDERING	001-10-011-00000-539000	2/21/2025	211.92
4,336	Mastercard	JANUARY CREDIT CARD TRANSACTIONS COMM SERV	001-10-011-00000-539000	2/21/2025	219.90
4,336	Mastercard	JANUARY CREDIT CARD TRANSACTIONS IMMING	001-10-011-00000-539000	2/21/2025	42.45
4,258	Highland Communicati	HCS SERVICE - CITY HALL	001-10-011-00000-539050	2/21/2025	606.90
4,258	Highland Communicati	HCS SERVICE- HACSM	001-10-011-00000-539050	2/21/2025	41.95
4,336	Mastercard	DREAMSTIME.COM PHOTOGRAPHY SUBSCRIPTION	001-10-011-00000-539050	2/21/2025	4.05
4,213	AMAZON CAPITAL SERVI	1 QTY 2025 YEAR STICKER FOR FOLDERS	001-10-011-00000-541000	2/21/2025	15.63
4,213	AMAZON CAPITAL SERVI	1 QTY REPLACEMENT CHARGER ADAPTER USB	001-10-011-00000-543000	2/21/2025	12.99
4,234	City Of Highland	JANUARY CENTRAL PURCHASING	001-10-011-00000-543000	2/21/2025	227.09
4,307	SOLV BUSINESS SOLUTI	5 QTY MULTI PURPOSE CHECK	001-10-011-00000-543000	2/21/2025	431.63
				TOTAL	9,222.92
4,226	BRIAN MCCLENAHAN	PERDIEMMEALSSOUTHERILCRIMJUSTICE 02/25/25-02/27/25	001-20-012-00000-524000	2/21/2025	141.00
4,240	DAMIAN FEENY	PERDIEMMEALSSOUTHERILCRIMJUSTICE 02/25/25-02/27/25	001-20-012-00000-524000	2/21/2025	141.00
4,269	JAKE STREICHER	REIM GLOCK TRAINING CLASS- J STREICHER	001-20-012-00000-524000	2/21/2025	500.00
4,305	SCOTT ATHMER	PERDIEMMEALSSOUTHERILCRIMJUSTICE 02/25/25-02/27/25	001-20-012-00000-524000	2/21/2025	141.00
4,336	Mastercard	JANUARY CREDIT CARD TRANSACTIONS PD	001-20-012-00000-524000	2/21/2025	666.30
4,336	Mastercard	FEBRUARY CREDIT CARD TRANSACTIONS PD	001-20-012-00000-524000	2/21/2025	300.00
4,336	Mastercard	JANUARY CREDIT CARD TRANSACTIONS PD	001-20-012-00000-524000	2/21/2025	385.00
4,320	Verizon Wireless - S	VERIZON WIRELESS CHARGES	001-20-012-00000-531000	2/21/2025	699.77
4,214	Ameren Illinois	GAS SERVICE	001-20-012-00000-533000	2/21/2025	1,581.35
4,273	KANE FIRE PROTECTION	ANNUAL FIRE SPRINKLER INSPECTION	001-20-012-00000-536000	2/21/2025	450.00
4,235	CITY OF HIGHLAND	MTN/REPAIR SQUAD #6	001-20-012-00000-536010	2/21/2025	41.14
4,235	CITY OF HIGHLAND	MTN/REPAIR 2015 DODGE CHARGER	001-20-012-00000-536010	2/21/2025	82.39
4,235	CITY OF HIGHLAND	MTN/REPAIR DETECTIVE TAURUS	001-20-012-00000-536010	2/21/2025	40.58
4,235	CITY OF HIGHLAND	MTN/REPAIR #10 K9 UNIT CAR	001-20-012-00000-536010	2/21/2025	40.58
4,342	BEST ONE TIRE & SERV	4 QTY FIR ALL SEASON TIRES/BALANCE AND MOUNT	001-20-012-00000-536010	2/21/2025	827.72
4,222	BARNETT PEST Solutio	MONTHLY COMMERCIAL PEST CONTROL	001-20-012-00000-539000	2/21/2025	50.00
4,263	IACP	IACP ANNUAL MEMBERSHIP 01/01/25-12/31/25	001-20-012-00000-539000	2/21/2025	220.00
4,264	ILLINOIS STATE POLIC	LIQUOR LICENSE	001-20-012-00000-539000	2/21/2025	135.00
4,277	MADISON COUNTY GOVER	LEADS ACCESS LEADS 2024-10H THROUGH LEADS 2024-11H	001-20-012-00000-539000	2/21/2025	48.56
4,333	County of Madison	4TH QUARTER FEE FOR DISPATCH SERVICES	001-20-012-00000-539000	2/21/2025	59,022.50
4,336	Mastercard	JANUARY CREDIT CARD TRANSACTIONS PD	001-20-012-00000-539000	2/21/2025	47.63
4,320	Verizon Wireless - S	VERIZON WIRELESS CHARGES	001-20-012-00000-539050	2/21/2025	684.59
4,336	Mastercard	DREAMSTIME.COM PHOTOGRAPHY SUBSCRIPTION	001-20-012-00000-539050	2/21/2025	4.76
4,213	AMAZON CAPITAL SERVI	1 QTY GUN BORE CLEANER,1- 110PK CHAMBER CLEAN PADS	001-20-012-00000-543000	2/21/2025	25.44
4,234	City Of Highland	JANUARY CENTRAL PURCHASING	001-20-012-00000-543000	2/21/2025	397.03
4,336	Mastercard	JANUARY CREDIT CARD TRANSACTIONS PD	001-20-012-00000-544000	2/21/2025	183.73
4,336	Mastercard	FEBRUARY CREDIT CARD TRANSACTIONS PD	001-20-012-00000-544000	2/21/2025	137.91
4,213	AMAZON CAPITAL SERVI	LAMP,ORGANIZER,DESK CHAIR - STEICHER	001-20-012-00000-544001-	2/21/2025	245.28
4,336	Mastercard	JANUARY CREDIT CARD TRANSACTIONS PD	001-20-012-00000-544001-	2/21/2025	56.59
4,268	INTOXIMETERS INC	MOUTHPIECE SET,CASE WRIST STRAP,CUP PASS, DRY GAS	001-20-012-00000-547000	2/21/2025	4,404.25
				TOTAL	71,701.10
4,285	MORAN ECONOMIC DEVEL	PLAT&PLAN REVIEW MEETING RE WILDFLOWER/ORCHARD	001-20-013-00000-523000	2/21/2025	869.50
4,251	FRONTIER	PHONE CHARGES - B&Z	001-20-013-00000-531000	2/21/2025	51.76
4,320	Verizon Wireless - S	VERIZON WIRELESS CHARGES	001-20-013-00000-531000	2/21/2025	51.87
4,213	AMAZON CAPITAL SERVI	1 ATY NFPA 101 LIFE SAFETY CODE 2021 EDITION	001-20-013-00000-539000	2/21/2025	175.00
4,316	THOUVENOT WADE & M	REFUND PRELIMINARY REVIEW COMPANY WITHDREV	001-20-013-00000-539000	2/21/2025	130.00
4,318	TYLER TECHNOLOGIES I	ANNUAL SAAS FEE - YEAR 1 02/01/25-11/30/25	001-20-013-00000-539000	2/21/2025	858.33
4,336	Mastercard	JANUARY CREDIT CARD TRANSACTIONS B&Z	001-20-013-00000-539000	2/21/2025	4,005.90
4,258	Highland Communicati	HCS SERVICE- B&Z	001-20-013-00000-539050	2/21/2025	168.82
4,320	Verizon Wireless - S	VERIZON WIRELESS CHARGES	001-20-013-00000-539050	2/21/2025	108.03
4,336	Mastercard	DREAMSTIME.COM PHOTOGRAPHY SUBSCRIPTION	001-20-013-00000-539050	2/21/2025	0.95
4,327	ZOBRIST ELECTRIC INC	INSPECTIONS	001-20-013-00000-539081	2/21/2025	791.80
4,238	CRAIG LOYET	JANUARY 2025 FINAL PLUMBING INSPECTION	001-20-013-00000-539082	2/21/2025	75.00
4,317	TIMOTHY SINGLER	JANUARY 2025 FINAL PLUMBING INSPECTION	001-20-013-00000-539082	2/21/2025	75.00
4,213	AMAZON CAPITAL SERVI	2 QTY NFPA 101 LIFE SAFETY CODE 2021 EDITION	001-20-013-00000-543000	2/21/2025	353.80
4,234	City Of Highland	JANUARY CENTRAL PURCHASING	001-20-013-00000-543000	2/21/2025	66.19
				TOTAL	7,781.95
4,320	Verizon Wireless - S	VERIZON WIRELESS CHARGES	001-20-014-00000-531000	2/21/2025	9.52
4,320	Verizon Wireless - S	VERIZON WIRELESS CHARGES	001-20-014-00000-536000	2/21/2025	5.43
4,282	MIDWEST OCCUPATIONAL	RESPIRATOR CLEARANCE LETTER	001-20-014-00000-539000	2/21/2025	528.00

4,318 TYLER TECHNOLOGIES I	ANNUAL SAAS FEE - YEAR 1 02/01/25-11/30/25	001-20-014-00000-539000	2/21/2025	858.34
4,320 Verizon Wireless - S	VERIZON WIRELESS CHARGES	001-20-014-00000-539050	2/21/2025	263.41
4,336 Mastercard	DREAMSTIME.COM PHOTOGRAPHY SUBSCRIPTION	001-20-014-00000-539050	2/21/2025	0.24
4,329 ZOLL DATA SYSTEMS IN	ZOLL BILLING FIRE	001-20-014-00000-539300	2/21/2025	57.09
4,335 HUELS OIL CO	JANUARY DIESEL FUEL	001-20-014-00000-542000	2/21/2025	127.61
4,234 City Of Highland	JANUARY CENTRAL PURCHASING	001-20-014-00000-543000	2/21/2025	31.53
4,220 BANNER FIRE EQUIPMEN	3 QTY METAL BADGES ,1 QTY HELMET W/ BOURKES	001-20-014-00000-544000	2/21/2025	1,214.95
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	001-20-014-00000-547000	2/21/2025	24.90
			TOTAL	3,121.02
4,322 W JOE GILLESPIE III	REIM 2025 APWA IL CHAPTER LUNCHEON 02/04/25	001-40-017-00000-524000	2/21/2025	25.00
4,336 Mastercard	U OF I - PESTICIDE ONLINE TRAINING:S&A- CC, BK, NW	001-40-017-00000-524000	2/21/2025	125.00
4,320 Verizon Wireless - S	VERIZON WIRELESS CHARGES	001-40-017-00000-531000	2/21/2025	244.60
4,237 CRAFTCO INC.	RENTAL 1 WEEK FOR UNIT#R915, 1/24 - 2/11/25	001-40-017-00000-534000	2/21/2025	1,500.00
4,320 Verizon Wireless - S	VERIZON WIRELESS CHARGES	001-40-017-00000-536000	2/21/2025	5.43
4,235 CITY OF HIGHLAND	MTN/REPAIR TRUCK #607	001-40-017-00000-536010	2/21/2025	229.79
4,300 REDING TIRE & BATTER	TRUCK # 606 - 4 TIRES - 225/75R19.5	001-40-017-00000-536010	2/21/2025	798.00
4,222 BARNETT PEST SOLUTIO	JAN. PEST CONTROL (INSIDE)TICKET #11482	001-40-017-00000-539000	2/21/2025	30.00
4,246 DR. WOOD TREES & LAN	TREE WORK SECTOR 2 & OTHER STUMPS REMOVED	001-40-017-00000-539022	2/21/2025	5,325.00
4,258 Highland Communicati	HCS CHARGES - S & A	001-40-017-00000-539050	2/21/2025	28.00
4,336 Mastercard	DREAMSTIME.COM PHOTOGRAPHY SUBSCRIPTION	001-40-017-00000-539050	2/21/2025	1.67
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	001-40-017-00000-542000	2/21/2025	59.96
4,335 HUELS OIL CO	JANUARY DIESEL FUEL	001-40-017-00000-542000	2/21/2025	2,563.18
4,335 HUELS OIL CO	DHS-PREM OFF-ROAD DIESEL	001-40-017-00000-542000	2/21/2025	606.43
4,211 ADR HIGHLAND INC.	AIR GAS OXYGEN - OXYGEN 125 OX125	001-40-017-00000-543000	2/21/2025	39.75
4,213 AMAZON CAPITAL SERVI	1 QTY GENERATOR MAIN OIL CHANGE TUNE UP KIT	001-40-017-00000-543000	2/21/2025	28.11
4,237 CRAFTCO INC.	SQUEEGEE BLADE "V" RED SILICONE	001-40-017-00000-543000	2/21/2025	49.90
4,260 HIGHLAND'S TRU BUY	FOOD FOR SNOW 01/03/25	001-40-017-00000-543000	2/21/2025	48.61
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	001-40-017-00000-543000	2/21/2025	326.20
4,279 McKay Auto Parts Inc	TREE VANILLAROMA, UPHOL. CLEANER W/ BRUSH	001-40-017-00000-543000	2/21/2025	13.98
4,279 McKay Auto Parts Inc	BP1255/H11LL-N BLISTER PACK CAPSULES	001-40-017-00000-543000	2/21/2025	20.99
4,279 McKay Auto Parts Inc	HI-BUILD ZIN1 PRIMER	001-40-017-00000-543000	2/21/2025	17.99
4,280 MIDWEST MOTOR SUPPLY	10: #324040 BOLTS, 10: #324048 BOLTS	001-40-017-00000-543000	2/21/2025	158.20
4,288 Northtown Auto & Tra	MAX WASH 100 OZ TURT	001-40-017-00000-543000	2/21/2025	9.99
4,213 AMAZON CAPITAL SERVI	1 QTY SAFETY GLASSES	001-40-017-00000-544000	2/21/2025	53.52
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	001-40-017-00000-544000	2/21/2025	95.98
4,279 McKay Auto Parts Inc	BACKHOE: FUEL, OIL & AIR FILTERS, HYDRAULIC FILTER	001-40-017-00000-545000	2/21/2025	168.48
4,335 HUELS OIL CO	DHS-PREM OFF-ROAD DIESEL	001-40-017-00000-545000	2/21/2025	224.40
4,336 Mastercard	DAVIS INSTRUMENTS - WEATHERLINK LIVE	001-40-017-00000-547000	2/21/2025	371.88
4,337 Midwest Tractor Sale	2024 WOODS BW10.52 10' MOWER	001-40-017-00000-553000	2/21/2025	20,500.00
			TOTAL	33,670.04
4,336 Mastercard	JANUARY CREDIT CARD TRANSACTIONS HUBBARD	007-70-007-00000-524000	2/21/2025	109.00
4,320 Verizon Wireless - S	VERIZON WIRELESS CHARGES	007-70-007-00000-531000	2/21/2025	51.87
4,336 Mastercard	FEBRUARY CREDIT CARD TRANSACTIONS HEDIGER	007-70-007-00000-539000	2/21/2025	105.04
4,336 Mastercard	DREAMSTIME.COM PHOTOGRAPHY SUBSCRIPTION	007-70-007-00000-539050	2/21/2025	0.24
			TOTAL	266.15
4,237 CRAFTCO INC.	ROADSAVER TAR - 2,250 LB., .74 P/LB	008-40-000-00000-543000	2/21/2025	1,665.00
4,338 MORTON SALT INC	SALT - 155.98 TON , \$73.80 P/T	008-40-000-00000-543000	2/21/2025	11,511.33
			TOTAL	13,176.33
4,251 FRONTIER	KRC MONTHLY PHONE BILL	009-60-009-00000-531000	2/21/2025	196.29
4,320 Verizon Wireless - S	VERIZON WIRELESS CHARGES	009-60-009-00000-531000	2/21/2025	56.87
4,245 DIRECT FITNESS SOLUT	REPAIR ON FITNESS EQUIPMENT	009-60-009-00000-536000	2/21/2025	200.00
4,261 HILLYARD	KRC SCRUBBER MAINT/REPAIR	009-60-009-00000-536000	2/21/2025	334.00
4,309 STEINMAN SERVICE	SERVICE ON PREVIOUS ICE MACHINE	009-60-009-00000-536000	2/21/2025	380.00
4,309 STEINMAN SERVICE	NEW ICE MACHINE FOR CONCESSIONS	009-60-009-00000-536000	2/21/2025	350.00
4,321 Village Locksmith	SERVICE ON POOL DOOR. LATCH REPAIR	009-60-009-00000-538000	2/21/2025	583.41
4,227 BUILDINGSTARS INC	MONTHLY CLEANING SERVICE BILL FOR KRC	009-60-009-00000-538001	2/21/2025	2,913.00
4,227 BUILDINGSTARS INC	KRC MONTHLY CLEANING SERVICE BILL	009-60-009-00000-538001	2/21/2025	2,913.00
ACH IL Department Of Rev	JANUARY SALES TAX	009-60-009-00000-539000	2/11/2025	248.00
4,229 CAPRI POOLS & AQUA	SERVICE FOR POOL CHLORINE FEEDERS	009-60-009-00000-539000	2/21/2025	1,083.63
4,229 CAPRI POOLS & AQUA	MAINTENANCE ON UV FILTER IN POOL	009-60-009-00000-539000	2/21/2025	240.00
4,249 Essenpreis Plumbing	KRC STORAGE ROOM LEAK REPAIR	009-60-009-00000-539000	2/21/2025	1,083.96
4,249 Essenpreis Plumbing	KRC WOMEN'S LOCKER ROOM LEAK REPAIR	009-60-009-00000-539000	2/21/2025	250.00
4,291 ORKIN EXTERMINATING	MONTHLY PEST CONTROL BILL	009-60-009-00000-539000	2/21/2025	82.09
4,296 QUENCH USA INC	MONTHLY WATER BOTTLE REFILL STATION BILL	009-60-009-00000-539000	2/21/2025	68.52
4,298 RANDY MCINTYRE	REFUND FOR REMAINDER OF MEMBERSHIP. MOVED.	009-60-009-00000-539000	2/21/2025	299.97
4,312 THE KWIK CONNECTION	MEMBERSHIP AD FOR KRC	009-60-009-00000-539033	2/21/2025	288.00
4,258 Highland Communicati	KRC WIFI	009-60-009-00000-539050	2/21/2025	269.26
4,336 Mastercard	DREAMSTIME.COM PHOTOGRAPHY SUBSCRIPTION	009-60-009-00000-539050	2/21/2025	1.43
4,234 City Of Highland	JANUARY CENTRAL PURCHASING	009-60-009-00000-543000	2/21/2025	991.41
4,336 Mastercard	JANUARY CREDIT CARD TRANSACTIONS ROSEN	009-60-009-00000-543000	2/21/2025	11.73
4,278 MAZZIO'S PIZZA	PIZZAS FOR PARTY RENTALS	009-60-009-00000-543050	2/21/2025	1,040.00
4,292 PEPSI	KRC CONCESSIONS SUPPLIES	009-60-009-00000-543050	2/21/2025	720.82
4,292 PEPSI	KRC CONCESSIONS SUPPLIES	009-60-009-00000-543050	2/21/2025	576.40
4,325 WILLIAM F. BROCKMAN	KRC CONCESSIONS SUPPLIES	009-60-009-00000-543050	2/21/2025	134.70
4,313 The Lifeguard Store	CHEMICAL CHECK POWDER AND WHISTLES	009-60-009-00000-544000	2/21/2025	99.82
4,249 Essenpreis Plumbing	KRC SHOWER BAR REPLACEMENT	009-60-009-00000-545000	2/21/2025	43.24
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	009-60-009-00000-545000	2/21/2025	41.95
4,244 DigitalArtz LLC	CODE OF CONDUCT SIGN FOR WALKING TRACK	009-60-009-00000-547000	2/21/2025	418.46
4,309 STEINMAN SERVICE	NEW ICE MACHINE FOR CONCESSIONS	009-60-009-00000-547000	2/21/2025	3,527.00
4,336 Mastercard	FEBRUARY CREDIT CARD TRANSACTIONS ROSEN	009-60-009-00000-547000	2/21/2025	663.37
4,313 The Lifeguard Store	CHEMICAL CHECK POWDER AND WHISTLES	009-60-009-00000-549000	2/21/2025	64.76
			TOTAL	20,175.09
4,251 FRONTIER	WCC MONTHLY PHONE BILL	009-60-016-00000-531000	2/21/2025	58.76
4,320 Verizon Wireless - S	VERIZON WIRELESS CHARGES	009-60-016-00000-531000	2/21/2025	348.32
4,236 City Utilities	QB CLUB BUILDING UTILITIES	009-60-016-00000-533000	2/21/2025	55.22
4,236 City Utilities	QB CLUB BUILDING UTILITIES	009-60-016-00000-533000	2/21/2025	38.07
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	009-60-016-00000-536000	2/21/2025	95.00
4,286 MTI Distributing In	SERVICE AND REPAIRS ON 4000 GROUNDMASTER	009-60-016-00000-536000	2/21/2025	7,694.07
4,286 MTI Distributing In	STAND ON AERATOR SERVICE	009-60-016-00000-536000	2/21/2025	984.51

4,286 MTI Distributing In	SERVICE ON 3040 SANDPRO	009-60-016-00000-536000	2/21/2025	661.09
4,320 Verizon Wireless - S	VERIZON WIRELESS CHARGES	009-60-016-00000-536000	2/21/2025	5.43
4,235 CITY OF HIGHLAND	WATER PUMP REBUILD FOR BOAT	009-60-016-00000-536010	2/21/2025	92.53
ACH IL Department Of Rev	JANUARY SALES TAX	009-60-016-00000-539000	2/11/2025	39.00
4,222 BARNETT PEST SolutIO	WCC MONTHLY PEST CONTROL BILL	009-60-016-00000-539000	2/21/2025	25.00
4,257 Highland Area Commun	PICKLEBALL TOURNAMENT FUNDRAISER FOR FIREWORKS	009-60-016-00000-539000	2/21/2025	308.50
4,310 SUMNER ONE INC.	WCC MONTHLY PRINTER BILL	009-60-016-00000-539000	2/21/2025	65.00
4,259 Highland High School	1/4 PAGE AD DONATION	009-60-016-00000-539033	2/21/2025	50.00
4,258 Highland Communicati	WCC WIFI	009-60-016-00000-539050	2/21/2025	3.00
4,258 Highland Communicati	BRAD'S SHED WIFI	009-60-016-00000-539050	2/21/2025	3.00
4,258 Highland Communicati	SENIOR CENTER WIFI	009-60-016-00000-539050	2/21/2025	4.00
4,258 Highland Communicati	GLIK PARK WIFI	009-60-016-00000-539050	2/21/2025	2.00
4,336 Mastercard	DREAMSTIME.COM PHOTOGRAPHY SUBSCRIPTION	009-60-016-00000-539050	2/21/2025	1.91
4,260 HIGHLAND'S TRU BUY	SENIOR CENTER	009-60-016-00000-539065	2/21/2025	16.45
4,260 HIGHLAND'S TRU BUY	SENIOR DAY 01/15/25	009-60-016-00000-539065	2/21/2025	86.86
4,232 CHRISTINE BENNETT	REFUND FOR YAH "SIX" TRIP	009-60-016-00000-539066	2/21/2025	177.00
4,335 HUELS OIL CO	JANUARY DIESEL FUEL	009-60-016-00000-542000	2/21/2025	208.35
4,234 City Of Highland	JANUARY CENTRAL PURCHASING	009-60-016-00000-543000	2/21/2025	324.90
4,244 DigitalArtz LLC	ZOBRIST ACRYLIC ARTWORK	009-60-016-00000-543000	2/21/2025	287.03
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	009-60-016-00000-543000	2/21/2025	6.49
4,223 BATTERY SPECIALIST +	LITHIUM BATTERY FOR EQUIPMENT	009-60-016-00000-545000	2/21/2025	59.90
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	009-60-016-00000-545000	2/21/2025	291.53
4,289 O'Reilly Automotive	NEW BATTERY FOR FRED'S BIG MOWER	009-60-016-00000-545000	2/21/2025	151.29
4,289 O'Reilly Automotive	TAILGATE CABLE FOR 2008 FORD F-150	009-60-016-00000-545000	2/21/2025	48.56
4,289 O'Reilly Automotive	LEDMINI BULB FOR PARKS	009-60-016-00000-545000	2/21/2025	20.89
4,297 R P LUMBER CO INC	BOARDS FOR PICNIC TABLE AT GLIK PARK	009-60-016-00000-545000	2/21/2025	33.30
4,297 R P LUMBER CO INC	WOOD AND A PAINT ROLLER	009-60-016-00000-545000	2/21/2025	21.99
4,213 AMAZON CAPITAL SERVI	2 QTY WINTHER VIKING TRICYCLE	009-60-016-00000-547000	2/21/2025	554.98
4,221 BARKING DOG EXHIBITS	STORY WALK PROJECT GOING IN AT SPINDLER PARK	009-60-016-00000-547000	2/21/2025	2,722.84
4,283 MIRACLE RECREATION	SLIDE PARTS FOR GLIK PARK	009-60-016-00000-547000	2/21/2025	2,714.46
	TOTAL			18,261.23
4,336 Mastercard	DREAMSTIME.COM PHOTOGRAPHY SUBSCRIPTION	009-60-503-00000-539050	2/21/2025	0.48
	TOTAL			0.48
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	009-60-715-00000-544000	2/21/2025	23.48
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	009-60-715-00000-545000	2/21/2025	1.99
	TOTAL			25.47
4,332 CAPITAL ONE PUBLIC	CITY HALL REMODEL DEBT CERTIFICATES	012-50-000-00000-562000	2/21/2025	41,046.50
	TOTAL			41,046.50
4,266 INDOFF INC	CHAMBER LIGHTING	012-70-000-00000-555000	2/21/2025	3,378.00
	TOTAL			3,378.00
4,290 OATES ASSOCIATES INC	POPLAR ST. STP AP. 2025- SERV. PERIOD 1/1- 1/24/25	050-40-050-00000-550500	2/21/2025	500.00
4,290 OATES ASSOCIATES INC	BICYCLE & PED. MASTER PLAN- PERIOD: 1/1- 1/24/25	050-40-050-00000-550500	2/21/2025	5,130.00
	TOTAL			5,630.00
ACH SPRINGBROOK SOFTWARE	ACH SERVICES FOR JANUARY 2025	101-00-000-00000-437120	2/16/2025	919.35
	TOTAL			919.35
4,231 CHRIS CONRAD	PERDIEMMEALSAPPALEGISLATIVERALLY 02/23/25-02/27/25	101-01-101-00000-524000	2/21/2025	332.00
4,241 DAN COOK	PERDIEMMEALSAPPALEGISLATIVERALLY 02/23/25-02/27/25	101-01-101-00000-524000	2/21/2025	332.00
4,320 Verizon Wireless - S	VERIZON WIRELESS CHARGES	101-01-101-00000-531000	2/21/2025	166.57
4,287 NDB TECHNOLOGIE INC	TRANSFORMER TESTER,STRAP MAGNETIC HOLDER,ELBOW PIN	101-01-101-00000-532000	2/21/2025	110.00
4,336 Mastercard	SHIPPING CHARGE	101-01-101-00000-532000	2/21/2025	21.98
4,336 Mastercard	SHIPPING CHARGE	101-01-101-00000-532000	2/21/2025	170.23
4,320 Verizon Wireless - S	VERIZON WIRELESS CHARGES	101-01-101-00000-536000	2/21/2025	5.43
4,222 BARNETT PEST SolutIO	MONTHLY INSPECTION & TREATMENT	101-01-101-00000-539000	2/21/2025	28.00
4,308 SPRINGBROOK HOLDING	CIVICPAY TRANSACTION FEE	101-01-101-00000-539000	2/21/2025	1,849.50
4,315 THIRD MILLENNIUM ASS	UTILITY BILL RENDERING	101-01-101-00000-539000	2/21/2025	953.63
4,258 Highland Communicati	HCS CHARGES ELECTRIC & POWER PLANT	101-01-101-00000-539050	2/21/2025	164.00
4,320 Verizon Wireless - S	VERIZON WIRELESS CHARGES	101-01-101-00000-539050	2/21/2025	36.01
4,336 Mastercard	DREAMSTIME.COM PHOTOGRAPHY SUBSCRIPTION	101-01-101-00000-539050	2/21/2025	0.72
4,213 AMAZON CAPITAL SERVI	OIL REFILL, DISH SOAP,MULTISURFACECLEANER,AABATTER	101-01-101-00000-541000	2/21/2025	79.33
4,213 AMAZON CAPITAL SERVI	2 QTY PAPER TOWELS	101-01-101-00000-541000	2/21/2025	61.18
4,213 AMAZON CAPITAL SERVI	2-FILE FOLDERS,1-3V BATTERY,1-WALL CLOCK	101-01-101-00000-541000	2/21/2025	9.67
4,336 Mastercard	ELECTRIC STOCK- PAPER TOWELS	101-01-101-00000-541000	2/21/2025	86.99
4,336 Mastercard	CREDIT FOR SALES TAX	101-01-101-00000-541000	2/21/2025	-8.00
4,213 AMAZON CAPITAL SERVI	OIL REFILL, DISH SOAP,MULTISURFACECLEANER,AABATTER	101-01-101-00000-543000	2/21/2025	69.85
4,234 City Of Highland	JANUARY CENTRAL PURCHASING	101-01-101-00000-543000	2/21/2025	162.29
4,249 Essenpreis Plumbing	FILTERS FOR DRINKNIG FOUNTIAN	101-01-101-00000-543000	2/21/2025	69.50
4,260 HIGHLAND'S TRU BUY	WATER FOR BATTERIES	101-01-101-00000-543000	2/21/2025	3.37
4,213 AMAZON CAPITAL SERVI	1 QTY MENS CASUAL SWEATSHIRT 1/4 ZIP- LORA RETURN	101-01-101-00000-544000	2/21/2025	-30.39
4,213 AMAZON CAPITAL SERVI	1 QTY MENS CASUAL SWEATSHIRT 1/4 ZIP- LORA	101-01-101-00000-544000	2/21/2025	30.39
4,213 AMAZON CAPITAL SERVI	1 QTY SWEATSHIRT LONG SLEEVE WOMENS- LORA RETURN	101-01-101-00000-544000	2/21/2025	-33.99
4,213 AMAZON CAPITAL SERVI	1 QTY MENS DRI-POWER FLEECE 1/4 ZIP LORA	101-01-101-00000-544000	2/21/2025	24.99
4,213 AMAZON CAPITAL SERVI	1 QTY MENS DRI-POWER FLEECE 1/4 ZIP RETURN LORA	101-01-101-00000-544000	2/21/2025	-24.99
4,213 AMAZON CAPITAL SERVI	1 QTY SWEATSHIRT LONG SLEEVE WOMENS- LORA	101-01-101-00000-544000	2/21/2025	33.99
4,213 AMAZON CAPITAL SERVI	1 QTY STOBE LIGHT, 1 QTY STROBE LIGHT	101-01-101-00000-546000	2/21/2025	302.29
4,213 AMAZON CAPITAL SERVI	1 QTY FENDER FLARES, 1 QTY SIDE ROCKER 4PC SET	101-01-101-00000-546000	2/21/2025	467.99
4,213 AMAZON CAPITAL SERVI	1 QTY BATTERY BACKUP SURGE PROTECTOR	101-01-101-00000-547000	2/21/2025	73.95
4,336 Mastercard	CABLE FOR HANDHELD METER READER	101-01-101-00000-547000	2/21/2025	289.18
ACH IL Dept Of Revenue	JANUARY UTILITY TAX	101-01-101-00000-571000	2/11/2025	29,436.62
	TOTAL			35,274.28
4,224 BHMG Engineers Inc	EPA ANNUAL REPORTING	101-01-102-00000-523000	2/21/2025	1,196.82
4,302 RUSH TRUCK CENTER S	PERFORM STAGE 1 XPRESS CHECK	101-01-102-00000-536000	2/21/2025	1,567.03
4,302 RUSH TRUCK CENTER S	CREDIT MEMO FOR INV 3039710393	101-01-102-00000-536000	2/21/2025	-870.03
4,302 RUSH TRUCK CENTER S	2013 INTERNATIONAL WORK DONE	101-01-102-00000-536010	2/21/2025	295.48
4,222 BARNETT PEST SolutIO	MONTHLY INSPECTION & TREATMENT	101-01-102-00000-539000	2/21/2025	50.00
4,230 CHEMQUEST INC	FIRST QUARTER MONITORING & TEST	101-01-102-00000-539000	2/21/2025	495.00
4,258 Highland Communicati	HCS CHARGES ELECTRIC & POWER PLANT	101-01-102-00000-539050	2/21/2025	3.00

4,336 Mastercard	DREAMTIME.COM PHOTOGRAPHY SUBSCRIPTION	101-01-102-00000-539050	2/21/2025	0.24
4,213 AMAZON CAPITAL SERVI	2-FILE FOLDERS,1-3V BATTERY,1-WALL CLOCK	101-01-102-00000-541000	2/21/2025	26.04
4,213 AMAZON CAPITAL SERVI	2 QTY BLACK VINYL NUMBER STICKERS	101-01-102-00000-543000	2/21/2025	29.80
4,213 AMAZON CAPITAL SERVI	1 QTY TOILET PAPER STAND	101-01-102-00000-543000	2/21/2025	23.97
4,260 HIGHLAND'S TRU BUY	WATER FOR BATTERIES FOR POWER PLANT	101-01-102-00000-543000	2/21/2025	16.56
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	101-01-102-00000-543000	2/21/2025	1.40
4,336 Mastercard	SHOP TOOLS FOR MECHANIC SHOP	101-01-102-00000-543000	2/21/2025	86.35
4,336 Mastercard	MISC ITEMS FOR MECHANIC SHOP	101-01-102-00000-543000	2/21/2025	186.01
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	101-01-102-00000-544000	2/21/2025	54.97
4,289 O'Reilly Automotive	1 QTY12.5OZCARBCL,1QTY 2.5OZCARBCL,1QTYJUMPSTARTER	101-01-102-00000-545000	2/21/2025	207.17
4,289 O'Reilly Automotive	CLEAR TAPE,PLIERS,SCRAPER,LOCKPLIERS,BELTTOOL	101-01-102-00000-545000	2/21/2025	91.45
4,336 Mastercard	DRAIN WASHER & GEAR LUBE	101-01-102-00000-545000	2/21/2025	60.90
4,336 Mastercard	WATER PUMP REPAIR	101-01-102-00000-545000	2/21/2025	47.01
4,211 ADR HIGHLAND INC.	CIRCUIT BREAKER	101-01-102-00000-546000	2/21/2025	90.60
4,248 EMAG RED BUD FD LLC	S&A TRK # 607	101-01-102-00000-546000	2/21/2025	38.76
4,289 O'Reilly Automotive	1 QTY STAT HSG ASY CREDIT	101-01-102-00000-546000	2/21/2025	-24.08
4,289 O'Reilly Automotive	1 QTY CORE RETURN CREDIT	101-01-102-00000-546000	2/21/2025	-10.00
4,289 O'Reilly Automotive	1 QTY EXHAUST HANG,1 QTY OIL FILTER,1- OIL FILTER	101-01-102-00000-546000	2/21/2025	25.88
4,289 O'Reilly Automotive	1-EXHAUST HANG, 1- RETAINER CLP- CREDIT	101-01-102-00000-546000	2/21/2025	-8.46
4,289 O'Reilly Automotive	1 QTY WIPER BLADE, 1 QTY WIPER BLADE	101-01-102-00000-546000	2/21/2025	9.00
4,289 O'Reilly Automotive	1 QTY CIRCUIT BRKR	101-01-102-00000-546000	2/21/2025	29.74
4,289 O'Reilly Automotive	1 QTY OIL FILTER	101-01-102-00000-546000	2/21/2025	5.29
4,302 RUSH TRUCK CENTER S	1 QTY TUBE ASSY LP TURBO OIL DRAIN	101-01-102-00000-546000	2/21/2025	320.00
4,262 HOPCROFT ELECTRIC	CAR LIFT MOTOR	101-01-102-00000-547000	2/21/2025	686.00
4,335 HUELS OIL CO	DHS-PREM OFF-ROAD DIESEL	101-01-102-00000-549000	2/21/2025	18,068.96
4,299 Red E Mix LLC	MECHANIC SHOP PLUMBING WORK	101-01-102-00000-552000	2/21/2025	160.00
4,299 Red E Mix LLC	MECHANIC SHOP PLUMBING WORK	101-01-102-00000-552000	2/21/2025	160.00
4,299 Red E Mix LLC	MECHANIC SHOP PLUMBING WORK	101-01-102-00000-552000	2/21/2025	152.00
			TOTAL	23,272.86
4,336 Mastercard	TRAINING FOR GENE COX	101-01-104-00000-524000	2/21/2025	145.00
4,320 Verizon Wireless - S	VERIZON WIRELESS CHARGES	101-01-104-00000-531000	2/21/2025	94.21
4,239 D & R CLEANING EQUIP	FUEL PUMP REPAIR & SERVICE CALL	101-01-104-00000-536000	2/21/2025	284.90
4,270 JANSEN CHEVROLET	TREE TRUCK INSPECTION	101-01-104-00000-536010	2/21/2025	60.00
4,274 LANGHAUSER SHEET MET	BLOWER MOTOR HAD BAD CAPACITOR & FLAM SENSOR DIRTY	101-01-104-00000-538000	2/21/2025	119.00
4,320 Verizon Wireless - S	VERIZON WIRELESS CHARGES	101-01-104-00000-539050	2/21/2025	144.04
4,336 Mastercard	DREAMTIME.COM PHOTOGRAPHY SUBSCRIPTION	101-01-104-00000-539050	2/21/2025	2.14
4,335 HUELS OIL CO	JANUARY DIESEL FUEL	101-01-104-00000-542000	2/21/2025	524.19
4,213 AMAZON CAPITAL SERVI	2-FILE FOLDERS,1-3V BATTERY,1-WALL CLOCK	101-01-104-00000-543000	2/21/2025	15.48
4,215 ANIXTER INC.	OCTRON 800 T8G13 MED BIPIN	101-01-104-00000-543000	2/21/2025	601.20
4,243 DECO SUPPLY	10KA-WC FUSE CUTOFF	101-01-104-00000-543000	2/21/2025	4,383.00
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	101-01-104-00000-543000	2/21/2025	46.00
4,281 MIDWEST MUNICIPAL SU	HIT WATER LINE- PARKHILL	101-01-104-00000-543000	2/21/2025	1,034.00
4,293 Power Line Supply	2.5XCONDUIT RISER BRACKET, 3XCONDUIT RISER BRACKET	101-01-104-00000-543000	2/21/2025	3,932.10
4,213 AMAZON CAPITAL SERVI	1 QTY CARHARTT MENS SWEATSHIRT-BARKLEY	101-01-104-00000-544000	2/21/2025	159.99
4,213 AMAZON CAPITAL SERVI	1 QTY MENS POLO SHIRT- G COX	101-01-104-00000-544000	2/21/2025	19.53
4,213 AMAZON CAPITAL SERVI	1 QTY POLO SHIRT - G COX	101-01-104-00000-544000	2/21/2025	19.53
4,215 ANIXTER INC.	RUBBER SLEEVES CL2 RED/YEL SZ-REG	101-01-104-00000-544000	2/21/2025	585.94
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	101-01-104-00000-544000	2/21/2025	231.98
4,336 Mastercard	JASON SHIRTS	101-01-104-00000-544000	2/21/2025	171.96
4,336 Mastercard	JASON SWEATSHIRT	101-01-104-00000-544000	2/21/2025	226.37
4,336 Mastercard	KYLE SHIRTS	101-01-104-00000-544000	2/21/2025	100.00
4,336 Mastercard	RETURN MIKE HOLLENKAMP BOOTS	101-01-104-00000-544000	2/21/2025	-159.99
4,348 Mastercard	JANUARY CREDIT CARD TRANSACTIONS UTILITIES	101-01-104-00000-544000	2/21/2025	0.40
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	101-01-104-00000-545000	2/21/2025	7.28
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	101-01-104-00000-547000	2/21/2025	886.98
4,287 NDB TECHNOLOGIE INC	TRANSFORMER TESTER,STRAP MAGNETIC HOLDER,ELBOW PIN	101-01-104-00000-547000	2/21/2025	2,340.00
4,215 ANIXTER INC.	PERWINKLE-XLP	101-01-104-00000-554030	2/21/2025	915.00
			TOTAL	16,890.23
4,336 Mastercard	JANUARY CREDIT CARD TRANSACTIONS IMMING	111-05-111-00000-524000	2/21/2025	1,668.95
4,320 Verizon Wireless - S	VERIZON WIRELESS CHARGES	111-05-111-00000-531000	2/21/2025	169.26
4,236 City Utilities	UTILITIES- 192 WOODCREST DR	111-05-111-00000-533000	2/21/2025	2,292.69
4,236 City Utilities	UTILITIES- 192 WOODCREST DR OFFICE	111-05-111-00000-533000	2/21/2025	337.35
4,320 Verizon Wireless - S	VERIZON WIRELESS CHARGES	111-05-111-00000-536000	2/21/2025	5.43
ACH ILLINOIS DEPT OF REV	JANUARY RT-10 TELECOMMUNICATIONSINFRASTRUCTUREMT	111-05-111-00000-539000	2/11/2025	98.24
ACH ILLINOIS DEPT OF REV	JANUARY RT-2 TELECOMMUNICATIONS TAX RETURN	111-05-111-00000-539000	2/11/2025	2,580.15
ACH RELIAFUND	ACH RETURN TRANSACTION PROCESSING	111-05-111-00000-539000	2/18/2025	201.14
4,265 ILLINOIS TELECOMMUNI	LOCALEXCHANGECARRIER&INTERCONNECTEDVOIP&WIRELESS	111-05-111-00000-539000	2/21/2025	13.00
ACH USAC BILLING & DISBU	SUPPORT MECHANISM CHARGES	111-05-111-00000-539025	2/20/2025	1,604.44
4,328 ZOBRIST SIGNS	EAST BROADWAY ACROSS FROM KAESER MUSEUM	111-05-111-00000-539033	2/21/2025	100.00
4,336 Mastercard	JANUARY CREDIT CARD TRANSACTIONS IMMING	111-05-111-00000-539033	2/21/2025	366.37
4,228 CALIX INC.	CLOUD FOUNDATION SOLUTION/SUPPORT - FEB 2025	111-05-111-00000-539050	2/21/2025	487.20
4,258 Highland Communicati	HCS SERVICE -HCS	111-05-111-00000-539050	2/21/2025	415.00
4,310 SUMNER ONE INC.	COPIER USAGE/LEASE	111-05-111-00000-539050	2/21/2025	153.62
4,310 SUMNER ONE INC.	COPIER USAGE/LEASE	111-05-111-00000-539050	2/21/2025	161.99
4,336 Mastercard	DREAMTIME.COM PHOTOGRAPHY SUBSCRIPTION	111-05-111-00000-539050	2/21/2025	1.43
4,284 MOMENTUM TELECOM IN	FEBRUARY VOICE CONTENT FEE #325794	111-05-111-00000-539051	2/21/2025	9,491.24
4,233 CINEMAX HOME BOX OFF	JANUARY VIDEO CONTENT FEE	111-05-111-00000-539052	2/21/2025	80.00
4,255 HBO HOME BOX OFFICE	JANUARY VIDEO CONTENT FEE	111-05-111-00000-539052	2/21/2025	270.00
4,306 SINCLAIR BROADCAST	JANUARY 2025 SUBSCRIBERS COUNTS	111-05-111-00000-539052	2/21/2025	7,750.98
4,330 4COM Inc	FEBRUARY 2025 PROGRAMMING	111-05-111-00000-539052	2/21/2025	58,698.86
4,334 FANDUEL SPORTS NETWO	OCTOBER VIDEO FEE	111-05-111-00000-539052	2/21/2025	9,310.42
4,334 FANDUEL SPORTS NETWO	NOVEMBER VIDEO FEE	111-05-111-00000-539052	2/21/2025	9,187.78
4,334 FANDUEL SPORTS NETWO	DECEMBER VIDEO FEE	111-05-111-00000-539052	2/21/2025	9,249.10
4,339 NEXSTAR BROADCASTING	JANUARY VIDEO CONTENT FEE KPLR-CW	111-05-111-00000-539052	2/21/2025	3,051.84
4,339 NEXSTAR BROADCASTING	JANUARY VIDEO CONTENT FEE KTVI-FOX	111-05-111-00000-539052	2/21/2025	8,253.84
4,339 NEXSTAR BROADCASTING	JANUARY VIDEO CONTENT FEE CN-BASIC	111-05-111-00000-539052	2/21/2025	650.25
4,294 PRESTIGE BUSINESS EQ	HCS - STATEMENT MAILING ENVELOPES	111-05-111-00000-541000	2/21/2025	578.92
4,335 HUELS OIL CO	JANUARY DIESEL FUEL	111-05-111-00000-542000	2/21/2025	36.94
4,234 City Of Highland	JANUARY CENTRAL PURCHASING	111-05-111-00000-543000	2/21/2025	53.84
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	111-05-111-00000-543000	2/21/2025	13.98
4,213 AMAZON CAPITAL SERVI	1 QTY 2PK USB EXTENSIONS CABLE HIGH SPEED	111-05-111-00000-547000	2/21/2025	24.99
4,213 AMAZON CAPITAL SERVI	1 QTY DESK CHAIR	111-05-111-00000-547000	2/21/2025	207.25

4,213	AMAZON CAPITAL SERVI	1 QTY MID-FLEX GLOW ROD SET FISH ROD CONNECTORS	111-05-111-00000-547000	2/21/2025	55.55
4,250	Fastenal	tech supplies	111-05-111-00000-547000	2/21/2025	36.28
4,250	Fastenal	200 QTY #8-18X2 HEX-UNS	111-05-111-00000-547000	2/21/2025	37.34
4,228	CALIX INC.	CALIX GP4200XH OUTDOOR ONT	111-05-111-00000-553001-	2/21/2025	1,584.81
4,228	CALIX INC.	CALIX GP4200XH OUTDOOR ONT - 4 yr extended warrant	111-05-111-00000-553001-	2/21/2025	100.80
4,331	BEST Engineered Syst	FIBER INSTALL- PRESTIGE SUBDIVISION	111-05-111-00000-554000	2/21/2025	12,142.18
4,331	BEST Engineered Syst	FIBER INSTALL - PRESTIGE SUBDIVISION	111-05-111-00000-554000	2/21/2025	13,800.00
4,331	BEST Engineered Syst	FIBER REPAIR- LCP07B	111-05-111-00000-554000	2/21/2025	2,100.00
4,331	BEST Engineered Syst	FIBER REPAIR- 2064 OLD TRENTON ROAD	111-05-111-00000-554000	2/21/2025	1,110.00
4,331	BEST Engineered Syst	FIBER REPAIR- OLD TRENTON ROAD	111-05-111-00000-554000	2/21/2025	2,280.00
4,331	BEST Engineered Syst	FIBER REPAIR- ALLEY BEHIND VFW	111-05-111-00000-554000	2/21/2025	1,920.00
4,331	BEST Engineered Syst	FIBER REPAIR - 8 PORT	111-05-111-00000-554000	2/21/2025	960.00
4,331	BEST Engineered Syst	FIBER REPAIR -24 COUNT	111-05-111-00000-554000	2/21/2025	1,440.00
TOTAL					165,133.45
4,320	Verizon Wireless - S	VERIZON WIRELESS CHARGES	201-02-201-00000-531000	2/21/2025	51.86
4,218	APWA Gateway Branch	2025 BRANCH FEES - GATEWAY BRANCH	201-02-201-00000-539000	2/21/2025	30.00
4,308	SPRINGBROOK HOLDING	CIVICPAY TRANSACTION FEE	201-02-201-00000-539000	2/21/2025	739.80
4,315	THIRD MILLENNIUM ASS	UTILITY BILL RENDERING	201-02-201-00000-539000	2/21/2025	317.88
4,258	Highland Communicati	HCS CHARGES - PWA	201-02-201-00000-539050	2/21/2025	225.00
4,336	Mastercard	DREAMTIME.COM PHOTOGRAPHY SUBSCRIPTION	201-02-201-00000-539050	2/21/2025	0.24
TOTAL					1,364.78
4,336	Mastercard	IRWA 2025CONFERENCE FEE - WTP, GARY P.	201-02-202-00000-524000	2/21/2025	190.00
4,320	Verizon Wireless - S	VERIZON WIRELESS CHARGES	201-02-202-00000-531000	2/21/2025	93.72
4,235	CITY OF HIGHLAND	MTN/REPAIR BACK UP GEN (CAT)	201-02-202-00000-536000	2/21/2025	1,076.35
4,326	Woodcrest Small Engi	KIT-MAIN-HYDRO, BLADE SHARPEN, OIL FILTERS, OIL	201-02-202-00000-536000	2/21/2025	386.18
4,222	BARNETT PEST Solutio	JAN. PEST CONTROL 2 MAIN BLDG. (INSIDE) TIC.#11486	201-02-202-00000-539000	2/21/2025	80.00
4,258	Highland Communicati	HCS CHARGES - WTP	201-02-202-00000-539050	2/21/2025	119.66
4,336	Mastercard	DREAMTIME.COM PHOTOGRAPHY SUBSCRIPTION	201-02-202-00000-539050	2/21/2025	0.95
4,234	City Of Highland	JANUARY CENTRAL PURCHASING	201-02-202-00000-543000	2/21/2025	23.22
4,253	Hach Company	RGT SET, TNT AMVER LR	201-02-202-00000-543000	2/21/2025	202.23
4,319	USA Blue Book	FREE AMMONIA CHEMKEY, 25 PK.	201-02-202-00000-543000	2/21/2025	259.87
4,252	GRAINGER	45 ELBOWS, 10' PVC PIPE, 90 ELBOWS	201-02-202-00000-545000	2/21/2025	43.72
4,272	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	201-02-202-00000-545000	2/21/2025	365.57
4,249	Essenpreis Plumbing	WATER HEATER, EXP TANK & TEE, DIELECTRIC UNIONS	201-02-202-00000-547000	2/21/2025	879.19
4,267	INDUSTRIAL MOTOR REP	REPAIR/REPLACE SLOW MIX - CLARIFIER 2	201-02-202-00000-547000	2/21/2025	5,059.78
4,304	SCALES PLUS LLC	OHAUS DEFENDER BENCH SCALE & ANALOG OUTPUT KIT	201-02-202-00000-547000	2/21/2025	2,325.56
TOTAL					11,106.00
4,320	Verizon Wireless - S	VERIZON WIRELESS CHARGES	201-02-203-00000-531000	2/21/2025	145.06
4,320	Verizon Wireless - S	VERIZON WIRELESS CHARGES	201-02-203-00000-536000	2/21/2025	2.71
4,311	Teklab Inc	COLIFORM, TOTAL MEMBRANE, E. COLI, ENZYME	201-02-203-00000-539023	2/21/2025	330.00
4,258	Highland Communicati	HCS CHARGES - W & S	201-02-203-00000-539050	2/21/2025	2.00
4,336	Mastercard	DREAMTIME.COM PHOTOGRAPHY SUBSCRIPTION	201-02-203-00000-539050	2/21/2025	0.36
4,335	HUELS OIL CO	JANUARY DIESEL FUEL	201-02-203-00000-542000	2/21/2025	339.99
4,234	City Of Highland	JANUARY CENTRAL PURCHASING	201-02-203-00000-543000	2/21/2025	307.21
4,272	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	201-02-203-00000-543000	2/21/2025	7.99
4,271	JANSEN FORD	TRUCK#54, FRONT WHEEL BEARINGS, REAR DIFF SEAL	201-02-203-00000-546000	2/21/2025	972.94
4,272	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	201-02-203-00000-546000	2/21/2025	6.87
4,288	Northtown Auto & Tra	TRUCK # 12 - OIL FILTER, OIL SW20 FULL SYN	201-02-203-00000-546000	2/21/2025	21.56
4,300	REDING TIRE & BATTER	TIRE REPAIR - PATCH - ORANGE PUMP TRAILER	201-02-203-00000-546000	2/21/2025	12.50
4,342	BEST ONE TIRE & SERV	TRUCK # 716 TIRES	201-02-203-00000-546000	2/21/2025	210.00
4,342	BEST ONE TIRE & SERV	TRUCK #701 - TIRES	201-02-203-00000-546000	2/21/2025	745.50
4,343	BROADWAY FORD TRUCK	2024 FORD SUPER DUTY F-550 VEH#1FDUF5HTORDA09200	201-02-203-00000-553000	2/20/2025	34,257.50
4,341	UTILITY SERVICE CO I	1,500,000 GST GROUND STORAGE TANK - QUARTERLY	201-02-203-00000-555000	2/21/2025	14,348.03
4,341	UTILITY SERVICE CO I	1,000,000 GST GROUND STORAGE TANK - QUARTERLY	201-02-203-00000-555000	2/21/2025	10,094.13
TOTAL					61,804.35
4,323	WELLS FARGO VENDOR F	RICOH COPIER - IM C3500	301-03-301-00000-534000	2/21/2025	210.16
4,308	SPRINGBROOK HOLDING	CIVICPAY TRANSACTION FEE	301-03-301-00000-539000	2/21/2025	739.80
4,315	THIRD MILLENNIUM ASS	UTILITY BILL RENDERING	301-03-301-00000-539000	2/21/2025	317.87
4,336	Mastercard	DREAMTIME.COM PHOTOGRAPHY SUBSCRIPTION	301-03-301-00000-539050	2/21/2025	0.24
4,234	City Of Highland	JANUARY CENTRAL PURCHASING	301-03-301-00000-543000	2/21/2025	31.34
TOTAL					1,299.41
4,320	Verizon Wireless - S	VERIZON WIRELESS CHARGES	301-03-303-00000-531000	2/21/2025	30.68
4,320	Verizon Wireless - S	VERIZON WIRELESS CHARGES	301-03-303-00000-536000	2/21/2025	2.72
4,258	Highland Communicati	HCS CHARGES - W & S	301-03-303-00000-539050	2/21/2025	2.00
4,336	Mastercard	DREAMTIME.COM PHOTOGRAPHY SUBSCRIPTION	301-03-303-00000-539050	2/21/2025	0.36
4,335	HUELS OIL CO	JANUARY DIESEL FUEL	301-03-303-00000-542000	2/21/2025	339.99
4,234	City Of Highland	JANUARY CENTRAL PURCHASING	301-03-303-00000-543000	2/21/2025	307.21
4,272	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	301-03-303-00000-543000	2/21/2025	7.98
4,281	MIDWEST MUNICIPAL SU	8" FERNCO CLAY PVC, 6" CL-SDR, 6" SDR-26 WALL PIPE	301-03-303-00000-543000	2/21/2025	576.26
4,324	WILKE TRUCK SERVICE	2" CLEAN ROCK - CA 7 - 2.6 TON - W&S	301-03-303-00000-543000	2/21/2025	59.80
4,247	EJ EQUIPMENT INC.	CABLE, TOW, PR, SP C4 - 11/27/24 INVOICE	301-03-303-00000-545000	2/21/2025	93.13
4,247	EJ EQUIPMENT INC.	BUTTON, LATCH, SPRING, TORSION- INVOICE 11/27/24	301-03-303-00000-545000	2/21/2025	197.36
4,271	JANSEN FORD	TRUCK#54, FRONT WHEEL BEARINGS, REAR DIFF SEAL	301-03-303-00000-546000	2/21/2025	972.95
4,272	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	301-03-303-00000-546000	2/21/2025	6.87
4,288	Northtown Auto & Tra	TRUCK # 12 - OIL FILTER, OIL SW20 FULL SYN	301-03-303-00000-546000	2/21/2025	21.56
4,300	REDING TIRE & BATTER	TIRE REPAIR - PATCH - ORANGE PUMP TRAILER	301-03-303-00000-546000	2/21/2025	12.50
4,342	BEST ONE TIRE & SERV	TRUCK # 716 TIRES	301-03-303-00000-546000	2/21/2025	210.00
4,342	BEST ONE TIRE & SERV	TRUCK #701 - TIRES	301-03-303-00000-546000	2/21/2025	745.50
4,343	BROADWAY FORD TRUCK	2024 FORD SUPER DUTY F-550 VEH#1FDUF5HTORDA09200	301-03-303-00000-553000	2/20/2025	34,257.50
TOTAL					37,844.37
4,320	Verizon Wireless - S	VERIZON WIRELESS CHARGES	301-03-304-00000-531000	2/21/2025	94.21
4,216	ANTHONY SUPPLY CO IN	CONTROL BOARD	301-03-304-00000-536000	2/21/2025	200.00
4,216	ANTHONY SUPPLY CO IN	CH LINK FENCE BRAKE SOLENOID, RELAY 3PDT 230V 7A	301-03-304-00000-536000	2/21/2025	247.00
4,327	ZOBRIST ELECTRIC INC	GATE OPERATOR ISSUE - MATERIAL & LABOR TO REPAIR	301-03-304-00000-536000	2/21/2025	340.00
4,297	R P LUMBER CO INC	4X8X3/4 PLYWOOD, 2X4X8 SELECT APPEARANCE	301-03-304-00000-538000	2/21/2025	121.84
4,258	Highland Communicati	HCS CHARGES - WRF	301-03-304-00000-539050	2/21/2025	149.99
4,336	Mastercard	DREAMTIME.COM PHOTOGRAPHY SUBSCRIPTION	301-03-304-00000-539050	2/21/2025	0.95
4,272	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	301-03-304-00000-543000	2/21/2025	26.97

4,319 USA Blue Book	REPLACEMENT CAP	301-03-304-00000-543000	2/21/2025	234.31
4,319 USA Blue Book	FILTER ELEMENT, DESICCANT, ALUM. DISHES	301-03-304-00000-543000	2/21/2025	211.13
4,276 London Shoe Shop	SAFETY BOOTS D NEIER	301-03-304-00000-544000	2/21/2025	200.00
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	301-03-304-00000-545000	2/21/2025	43.94
4,289 O'Reilly Automotive	BATTERY	301-03-304-00000-545000	2/21/2025	439.10
4,319 USA Blue Book	FILTER ELEMENT, DESICCANT, ALUM. DISHES	301-03-304-00000-545000	2/21/2025	97.19
4,335 HUELS OIL CO	CETUS PAO 46 5/1 GAL PAIL	301-03-304-00000-545000	2/21/2025	268.25
4,254 Hawkins Inc	DEMURRAGE	301-03-304-00000-549000	2/21/2025	40.00
4,340 Polydyne Inc.	CLARIFLOC CE 1457	301-03-304-00000-549000	2/21/2025	15,180.00
		TOTAL		17,894.88
4,320 Verizon Wireless - S	VERIZON WIRELESS CHARGES	401-20-401-00000-531000	2/21/2025	411.31
4,214 Ameren Illinois	GAS SERVICE	401-20-401-00000-533000	2/21/2025	635.41
4,258 Highland Communicati	HCS SERVICE- EMS	401-20-401-00000-533000	2/21/2025	281.01
4,320 Verizon Wireless - S	VERIZON WIRELESS CHARGES	401-20-401-00000-536000	2/21/2025	5.43
4,217 APEX FIRE SPRINKLER	ANNUAL INSPECTION OF FIRE SPRINKLER SYSTEM FIRE #1	401-20-401-00000-539000	2/21/2025	1,280.00
4,222 BARNETT PEST Solutio	MONTHLY COMMERCIAL PEST CONTROL	401-20-401-00000-539000	2/21/2025	50.00
4,320 Verizon Wireless - S	VERIZON WIRELESS CHARGES	401-20-401-00000-539050	2/21/2025	72.02
4,336 Mastercard	DREAMSTIME.COM PHOTOGRAPHY SUBSCRIPTION	401-20-401-00000-539050	2/21/2025	1.64
4,329 ZOLL DATA SYSTEMS IN	ZOLL BILLING EMS	401-20-401-00000-539300	2/21/2025	1,547.65
4,335 HUELS OIL CO	JANUARY DIESEL FUEL	401-20-401-00000-542000	2/21/2025	295.01
4,212 Airgas USA LLC	OXYGEN	401-20-401-00000-543000	2/21/2025	189.16
4,212 Airgas USA LLC	OXYGEN	401-20-401-00000-543000	2/21/2025	169.91
4,225 Bound Tree Medical	EMS SUPPLIES	401-20-401-00000-543000	2/21/2025	305.98
4,234 City Of Highland	JANUARY CENTRAL PURCHASING	401-20-401-00000-543000	2/21/2025	206.07
4,303 SAVVIK BUYING GROUP	1 QTY SHIRT 1/4 ZIP 2.0 FIRE	401-20-401-00000-544000	2/21/2025	69.98
4,272 JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING ACCOUNT	401-20-401-00000-546000	2/21/2025	13.97
		TOTAL		5,534.55
4,275 LAUTERBACH & AMEN	PROFESSIONAL SERVICES RENDERED - K THOLE	702-21-702-00000-539000	2/21/2025	500.00
		TOTAL		500.00
4,308 SPRINGBROOK HOLDING	CIVICPAY TRANSACTION FEE	713-04-713-00000-539000	2/21/2025	369.90
4,315 THIRD MILLENNIUM ASS	UTILITY BILL RENDERING	713-04-713-00000-539000	2/21/2025	317.87
		TOTAL		687.77
		GRAND TOTAL		607,238.33

Accepted by City Council March 03, 2025

Mayor:

Clerk:



Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 101 Electric Fund				
Department: 000 Balance Sheet Accounts				
15129	LOGAN & LACY CLEAVER DOYLE	Refund Check 023399-000	02/25/2025	7.57
15130	NICOLAS EATON	Refund Check 023908-000	02/25/2025	72.28
15131	KAITLYN GREENWOOD	Refund Check 023910-000	02/25/2025	14.03
15132	HALLER TAX & INSURANCE AGENCY	Refund Check 006543-001	02/25/2025	15.84
15133	DEANNA PRETZ	Refund Check 013756-003	02/25/2025	209.03
Total for Department: 000 Balance Sheet Accounts				318.75
Total for Fund:101 Electric Fund				318.75
Fund: 201 Water Fund				
Department: 000 Balance Sheet Accounts				
15129	LOGAN & LACY CLEAVER DOYLE	Refund Check 023399-000	02/25/2025	4.69
15130	NICOLAS EATON	Refund Check 023908-000	02/25/2025	18.99
15131	KAITLYN GREENWOOD	Refund Check 023910-000	02/25/2025	4.36
15132	HALLER TAX & INSURANCE AGENCY	Refund Check 006543-001	02/25/2025	3.61
15133	DEANNA PRETZ	Refund Check 013756-003	02/25/2025	35.11
Total for Department: 000 Balance Sheet Accounts				66.76
Total for Fund:201 Water Fund				66.76
Fund: 301 Sewer Fund				
Department: 000 Balance Sheet Accounts				
15129	LOGAN & LACY CLEAVER DOYLE	Refund Check 023399-000	02/25/2025	4.67
15130	NICOLAS EATON	Refund Check 023908-000	02/25/2025	18.83
15131	KAITLYN GREENWOOD	Refund Check 023910-000	02/25/2025	4.27
15132	HALLER TAX & INSURANCE AGENCY	Refund Check 006543-001	02/25/2025	4.55
15133	DEANNA PRETZ	Refund Check 013756-003	02/25/2025	36.69
Total for Department: 000 Balance Sheet Accounts				69.01
Total for Fund:301 Sewer Fund				69.01
Fund: 713 Solid Waste Fund				
Department: 000 Balance Sheet Accounts				
15129	LOGAN & LACY CLEAVER DOYLE	Refund Check 023399-000	02/25/2025	5.79
15131	KAITLYN GREENWOOD	Refund Check 023910-000	02/25/2025	10.25
15133	DEANNA PRETZ	Refund Check 013756-003	02/25/2025	49.61
Total for Department: 000 Balance Sheet Accounts				65.65
Total for Fund:713 Solid Waste Fund				65.65
Grand Total				520.17

Accepted by City Council March 03, 2025

Mayor: _____ Clerk: _____